



Dear Parents,

Here it is! The chance to share your time and talents with our schools, meet other parents and make your kids proud. There is a wide range of volunteer opportunities to suit everyone's tastes. Please read the brief descriptions of the volunteer opportunities below and fill out the attached form. Also, please write in any special skills, vocations, or hobbies you'd like to share, and we will find a way to help you make a difference in the Harmony/Salmon Creek community.

Marketing

We are looking for parents who want to help with public relations, photography, graphics, and signs.

Library

Duties can be as simple as shelving books, reading to kids, or helping them select appropriate reading materials. There are also opportunities to be more involved with day-to-day operations, collection development, and other aspects of building our wonderful library.

Book Fair

The Book Fair, held in early December, is our annual fundraiser for the library. Help create, organize, or staff the event.

Ark Classroom Liaison

Ensure your classroom is up to date on what activities are going on with the Ark. This can be done by setting up a message board in the classroom, organizing a phone tree, and/or maintaining an email list for parents.

Room Parents

Help your teacher and classroom by coordinating activities and communicating with families.

Harvest Fair and Fairy Festival

These fairs are our version of an old-fashioned country fair for the whole family complete with food, games, crafts, and entertainment. Each class is responsible for one aspect of the fair and all parents pitch in to help organize and run the events.

Garden Docent

You can help out in the garden in many ways: by assisting students during weekly garden classes, attending weekly weeding and tea parties in the garden, helping with outreach (Web page support, newsletters, signage) and special events (Harvest Fair, Fairy Festival).



Art Docent

We have a great art program headed by our own Tania Prosser. Work with Tania to bring beautiful art projects into the classrooms for our children.

Renaissance Fridays

Headed by Gina Keough, Renaissance Fridays are a unique opportunity for our middle school students to take single day, small group classes from staff or parents on any subject someone wants to teach. Some examples of classes you could teach are cooking, sports, computer graphics, or jewelry making. Volunteers are needed to help coordinate these days or to teach a class.

Auction

This annual spring fundraising gala for adults includes dinner, lots of dancing and revelry and both a silent and live auction. Planners, organizers, solicitors, decorators, caterers, and financial wizards are just some of the types we look for to volunteer for our biggest event of the year.

Merchant Rebates

These programs, such as eScrip and Community Smart, are easy, no-cost ways to raise money for the school. A percentage of your purchases from certain supermarkets and retailers goes directly to the Ark. We need volunteers to help coordinate and promote these programs.

Staff Appreciation

Help plan and coordinate activities that show our school staff how much we care.

Drama

Follow in the footsteps of our own Jane Kleimo and help put on the renowned middle school play. These annual productions are spectacular, darling!

Ark Refreshments

Provide, bake, and/or serve refreshments at the Ark's events and monthly meetings.



Please complete and return this form, checking the committees you might be interested in joining, even if you are unsure right now about how you would like to participate. Also, don't forget to add your own ideas and skills in the last section.

Please return this form to the Ark box at the school office, or mail it to Harmony Ark Education Foundation, P.O. Box 1017, Occidental, CA 95465.

If you have any questions, please contact Emma Donovan, Ark Volunteer Coordinator, at emma@harmonyark.org.

Information for ARK Parent Volunteer Database

Child(ren)'s name and class: _____

	Parent 1	Parent 2
Name		
Address		
Home phone		
Daytime phone		
E-mail address		

Volunteer Opportunities	Parent 1	Parent 2
Marketing		
Library		
Book Fair		
Ark Classroom Liaison		
Room Parent		
Harvest Fair and Fairy Festival		
Garden Docent		
Art Docent		
Renaissance Fridays		



Volunteer Opportunities	Parent 1	Parent 2
Auction		
Merchant Rebates (eScrip, etc.)		
Staff Appreciation		
Drama		
Ark Refreshments		

If there are any other ideas you have for programs, events, or enrichment activities, or special skills or talents based on your vocation or hobbies that you would like to offer, please list them here (for example: architect, finance, law, administration, contractor, technology, other):

Thanks for your help!